

**Veterinary Medical Board**

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**MEETING MINUTES**  
Veterinary Medical Board

**Thursday, March 19, 2015**

Veterinary Medical Board  
1747 N. Market Blvd., Peridot Room  
Sacramento, California

1400 River Park Dr.  
Sacramento, California

K Bowler Group  
1111 H St #203  
Sacramento, California

Veterinary Care Center  
6666 Santa Monica Blvd.  
Los Angeles, California

Western Riverside Animal  
Shelter.  
6851 Van Buren Blvd, Jurupa  
Valley, California

1115 E Champlain Drive  
Fresno, California

Zinc Café  
350 Ocean Avenue  
Laguna Beach, CA 92651

**Thursday, March 19, 2015 – 11:00 a.m.**

1. Call to Order - Establishment of a Quorum

Veterinary Medical Board (Board) Executive Officer, Annemarie Del Mugnaio, called the meeting to order at 11:00 a.m. via telephone conference. Ms. Del Mugnaio called roll; six members of the Board were present and thus a quorum was established.

2. Introductions

Members Present

Mark Nunez, DVM, President  
Cheryl Waterhouse, DVM, Vice President  
Richard Sullivan, DVM  
Jennifer Loreda, RVT  
Kathy Bowler, Public Member  
Judie Mancuso, Public Member

Staff Present

Annemarie Del Mugnaio, Executive Officer, Veterinary Medical Board  
Ethan Mathes, Administrative Program Manager  
Nina Galang, Administrative Program Coordinator  
Elizabeth Bynum, Enforcement Analyst  
Rebecca Bon, Legal Counsel  
Sabina Knight, Legal Counsel

Guests Present

Ryan Arnold, Legislative & Policy Analyst  
Norine Marks, DCA Legal  
Tamara Colson, DCA Legal

### 3. Review of and Possible Action on Committee's Recommendations Concerning the Proposed Pet Lovers License Plate Regulations

Ms. Del Mugnaio stated the purpose of the meeting was to discuss the current status of the proposed Pet Lovers License Plate regulations and to obtain direction from the Board on how to move forward. Jennifer Loreda provided a summary of the three possible options that are currently up for discussion and stated that she and Ms. Mancuso and Ms. Del Mugnaio met with the legal division to discuss some additional options.

The Board discussed the following options:

- 1) Amend the proposed regulations using a "hybrid" model- The Board contracts with a non-profit to provide administrative services, including reviewing of grant applications and making recommendations for awarding grants.
- 2) The Board remains the sponsoring agency with oversight responsibility of the program
- 3) - Amend the Vehicle Code to define the term "sponsoring agency" as one that may delegate administrative oversight of a program.

Ms. Del Mugnaio stated that at the Board meeting in January 2015, the Board motioned to direct staff to work on the regulations with Office of Administrative Law (OAL) and resubmit. Ms. Del Mugnaio requested a decision from the Board to proceed with the committee's recommendation to resubmit to OAL.

- Dr. Richard Sullivan motioned and Dr. Cheryl Waterhouse seconded the motion to direct staff to discontinue existing regulations. The motion carried 5-0-0; Judie Mancuso recused.

### 4. Consideration of and Possible Action on Legislative or Other Alternatives for Administration of the Pet Lover's License Plate Program

Ms. Del Mugnaio discussed the issues related to sole source contracting, stating that it is not a competitive bidding process and a competitive bidding process may be required. Also, there are issues with how much of the funds can be delegated to a contracted agency. Ms. Del Mugnaio also noted that the Board would be subject to auditing.

Ms. Del Mugnaio noted that naming a non-profit agency in statute to carry out the work of the state, as the state agency, may subject the non-profit to a Sunset Review process.,

Dr. Richard Sullivan emphasized that the primary goal is to minimize the impact of work on the board.

- Dr. Mark Nunez motioned and Dr. Richard Sullivan seconded the motion to direct staff to explore options in legislation. The motion carried 5-0-0; Judie Mancuso recused.

Ms. Del Mugnaio stated that she will provide an update at the April Board meeting.

### 5. Comments from Public/Outside Agencies/Associations on Items Not on the Agenda

*There were no comments from public/outside agencies/associations.*

### 6. Adjourn

The Board adjourned at 11:25 a.m.