



MEMORANDUM

DATE	July 17, 2019
TO	Veterinary Medical Board
FROM	Moneel Singh, Operations Manager
SUBJECT	Licensing/Examination Report

Staff Update

On June 3, 2019, Kellie Flores was hired to serve as the Board's Lead Analyst. Ms. Flores came for the Bureau of Cannabis Control's licensing unit. Prior to that, Ms. Flores was an enforcement analyst for the California State Board of Optometry. Ms. Flores started her state career as a Hospital Inspections Technician with the Veterinary Medical Board in 2014. Her knowledge, experience, and excitement to improve processes makes her a valuable addition to our team.

On June 18, the Board's licensing technician, Michael Hewitt, accepted a promotional opportunity at the Department of Treasury. Mr. Hewitt served the Board's licensing unit since 2016 and will be missed. The licensing unit appreciates his hard work and dedication and wishes him success as he progresses in his state career. The unit anticipates filling the vacancy within the next few months.

Updated Renewal Process

In May 2019, the Board launched its revised renewal process. The original six-page renewal was replaced with a one-page notice referring licensees to renew through BreEZe. Licensees will no longer complete the paper coupon and mail back to the Board. Staff also created a step-by-step guide to assist licensees in registering for BreEZe and renewing online.

This will save licensees time, allowing for same day renewals rather than wait several weeks for processing. This new process also saves printing and postage costs and decreases staff workload. In addition, the licensing unit worked with DCA's Office of Public Affairs to launch a social media online renewal campaign to encourage licensees to renew online.



Fingerprint Requirement Fully Implemented

Business and Professions Code (BPC) section [144](#) was amended in 2010 to require all applicants (which applies to initial and renewal applicants) to be fingerprinted for conducting criminal history record checks through the Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI was not previously required).

In response, the Board adopted California Code of Regulations section [2010.05](#) to require “a veterinarian who was initially licensed prior to January 1, 1960, a registered veterinary technician who was initially licensed prior to January 1, 2004, or any licensee for whom an electronic record of the submission of fingerprints no longer exists or was never created...” to submit a full set of fingerprints as a condition of renewal. Failure to comply with this section would render the renewal application incomplete and the license would not be renewed (CCR § 2010.05(c)).

While CCR section 2010.05 was effective in 2012, the Board’s system was not designed to hold renewals in the absence of fingerprint results. When the Board transitioned to BreEZe 2016, the system had the capability to hold renewals in the absence of results, but the functionality was not being utilized. As a result, thousands of licensees are still practicing without ever have fulfilled this requirement.

To remedy this, the licensing unit recently worked with DCA’s BreEZe team to update the system. Now, the system will check for the presence of fingerprint results prior to issuing renewal notices. If results are missing, the one-page renewal will indicate the licensee must fulfil the requirement in order to renew. Licenses will not be renewed unless fingerprint results are received.

Diversion Program

The next Diversion Evaluation Committee (DEC) meeting is scheduled for October 2019. The DEC meets every February, June, and October. There is currently one participant in the Diversion Program. Currently, there are two DEC vacancies and Board staff will be starting the recruitment process within the next few weeks.

The Board’s Diversion Program contract with MAXIMUS expires December 2019; in collaboration with the Department’s contract and legal staff, Departmental diversion program managers the diversion program Request for Proposal has completed. The contract is now up for bid and will meet in September to review and score all bids received.

California Veterinary Technician Examination (CVTE) Elimination Update

Since the Board unapproved the CVTE in April, staff worked diligently the DCA’s cashiering team to identify and contact all impacted applicants, update the system and issue refunds to those who paid for but did not take the examination. This resulted in roughly \$80,000 in refunds being issued. Refunds will not impact the Board’s appropriation (budget); refunds come directly from the Board’s fund.

Examination Development and Workshops

Due to recruitment challenges since the last Board meeting, examination workshops and the occupational analysis schedule was revised (below). The OA is still on track for completion in December 2019.

Occupational Analysis Workshops	
February 21-22, 2019	Occupational Analysis SME Interviews
March 28-29, 2019	Occupational Analysis
July 17-19, 2019	Occupational Analysis
Veterinarian Examination	
May 16-17, 2019	Item Writing
June 20-21, 2019	Item Review
June 27-28, 2019	Exam Construction
August 8-9, 2019	Passing Score

Examination Statistics

CALIFORNIA STATE BOARD EXAMINATION					
Nov. 2017 – Apr. 2018		May – Oct 2018		Nov. 2018 – Apr. 2019	
Candidates	Pass %	Candidates	Pass %	Candidates	Pass %
334	84%	221	76%	302	82%

NORTH AMERICAN VETERINARY LICENSING EXAMINATION					
Mar./Apr. 2018		Nov./Dec. 2018		Mar./Apr. 2019	
Candidates	Pass %	Candidates	Pass %	Candidates	Pass %
97	60%	395	86%	88	59%

VETERINARY TECHNICIAN NATIONAL EXAMINATION					
Jul./Aug. 2018		Nov./Dec 2018		Mar./Apr. 2019	
Candidates	Pass %	Candidates	Pass Pct.	Candidates	Pass Pct.
267	68%	312	67%	213	67%

Applications

The licensing unit received 5% less veterinarian applications, 14% less premises registration applications, and 4% less VACSP applications compared to last fiscal year. However, the university license and RVT applications increased by 25% and 4% respectively. With the elimination of the CVTE, the licensing unit anticipates a higher increase in RVT applications in the following years.

Applications Received										
	Fiscal Year 2017-18					Fiscal Year 2018-19				
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD
	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun		Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	
VET	142	235	378	231	986	126	316	315	183	940
UNIV	0	0	52	16	68	24	9	19	33	85
RVT	246	193	206	250	895	250	205	219	260	934
HSP	82	78	57	85	302	54	53	62	92	261
VACSP	425	531	467	502	1925	426	421	463	538	1848
Total	895	1037	1160	1084	4176	880	1004	1078	1106	4068

Licenses Issued										
	Fiscal Year 2017-18					Fiscal Year 2018-19				
	Q1	Q2	Q3	Q4	YTD	Q1	Q2	Q3	Q4	YTD
	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun		Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun	
VET	174	116	81	360	731	177	139	85	364	765
UNIV	0	0	1	37	38	15	22	8	17	62
RVT	146	129	154	172	601	144	132	187	200	663
HSP	74	61	47	71	253	39	19	59	128	245
VACSP	415	475	303	400	1593	275	322	293	483	1373
Total	809	781	586	1040	3216	650	634	632	1192	3108

Licensee Population	
<i>as of July 2, 2019</i>	
Veterinarian Licenses*/**	14,759/12,664
Veterinarian Licenses – California**	11,858
University Veterinarian*/**	98/98
Veterinarian – Internship**	35
Veterinarian – Reciprocity**	49
Registered Veterinary Technician Licenses*/**	9,136/7,074
Registered Veterinary Technician Licenses – California**	7,045
Premise Permits*/**	4,070/3,488
Premise Permits – Exempt**	96
Veterinary Asst. Cont. Sub. Permit*/**	5,673/4,317
<i>*includes delinquent, inactive, and clear licensees; **clear licensees</i>	

Applications Received Fiscal Year 2018-2019																	
License Type	Quarter 1				Quarter 2				Quarter 3				Quarter 4				
	July	August	September	Total	October	November	December	Total	January	February	March	Total	April	May	June	Total	
VET	48	39	39	126	198	65	53	316	98	91	126	315	70	40	73	183	
UNIV	11	13	0	24	4	5	0	9	0	0	19	19	15	15	3	33	
RVT	56	124	70	250	80	48	77	205	71	84	64	219	84	112	64	260	
HSP	13	26	15	54	36	6	11	53	25	21	16	62	37	26	29	92	
VACSP	153	152	121	426	163	127	131	421	205	127	131	463	167	173	198	538	
TOTAL	281	354	245	880	481	251	272	1004	399	323	356	1078	373	366	367	1106	
YEAR TO DATE																	4068

Licenses Issued Fiscal Year 2018-2019																	
License Type	Quarter 1				Quarter 2				Quarter 3				Quarter 4				
	July	August	September	Total	October	November	December	Total	January	February	March	Total	April	May	June	Total	
VET	80	63	34	177	69	47	23	139	19	29	37	85	34	135	195	364	
UNIV	2	7	6	15	7	11	4	22	4	3	1	8	3	6	8	17	
RVT	41	54	49	144	54	41	37	132	80	61	46	187	42	111	47	200	
HSP	4	31	4	39	4	4	11	19	29	20	10	59	54	38	36	128	
VACSP	105	91	79	275	127	107	88	322	137	105	51	293	138	189	156	483	
TOTAL	232	246	172	650	261	210	163	634	269	218	145	632	271	479	442	1192	
YEAR TO DATE																	3108