

**Veterinary Medical Board**

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**STRATEGIC PLANNING MEETING MINUTES**

Veterinary Medical Board  
1747 N. Market Blvd. - Ruby Room  
Sacramento, California  
April 1-2, 2015

**10:00 a.m. Wednesday, April 1, 2015**

1. Call to Order - Establishment of a Quorum

DCA Training Facilitator, Noël Cornelia, called the Veterinary Medical Board (Board) Strategic Planning session to order at 10:12 a.m. Multidisciplinary Advisory Committee (MDC) Chair, William Grant, was present on behalf of the MDC.

2. Introductions, Overview of Strategic Planning, Ground Rules

Members Present

Mark Nunez, DVM, President  
Cheryl Waterhouse, DVM, Vice President  
Kathy Bowler, Public Member  
William Grant, DVM, MDC Chair  
Jennifer Loreda, RVT  
Judie Mancuso, Public Member  
Richard Sullivan, DVM

Staff Present

Elisa Chohan, DCA Training Facilitator  
Noël Cornelia, DCA Training Facilitator  
Annemarie Del Mugnaio, Executive Officer, Veterinary Medical Board  
Nina Galang, Administrative Program Coordinator  
Ethan Mathes, Administrative Program Manager  
Candace Raney, Enforcement Program Manager

Guests Present

Valerie Fenstermaker, California Veterinary Medical Association  
Linda Tripp, University of California, Davis, Office of Research

3. Strategic Planning Session

Noël Cornelia explained that the purpose of the meeting was to develop a Strategic Plan for the Board for the years 2015-2019. Mrs. Cornelia reviewed a number of important upcoming dates:

**April 1-2, 2015** – Strategic Planning session

**April 17, 2015** – DCA training facilitators complete draft of the Board's Strategic Plan

**April 28-29, 2015** – Submit Strategic Plan to the Board for approval

**May 5, 2015** – Action Planning session

Executive Officer, Ms. Del Mugnaio, reviewed the Board's accomplishments from 2012-2014 and stated that out of 34 objectives, the Board was able to successfully complete 24 objectives.

The Board discussed and developed objectives for six strategic goal areas: 1) Enforcement, 2) Customer Service and Administration, 3) Outreach, 4) Legislation and Regulations, 5) Licensing and Examinations, and 6) Hospital Inspection Program.

The Board discussed and developed a new mission statement and vision statement that is representative of the Board's goals and objectives for the 2015-2019 Strategic Plan.

4. Recess

**8:30 a.m. Thursday, April 2, 2015**

5. Call to Order - Establishment of a Quorum

DCA Training Facilitator, Noël Cornelia, called the Board Strategic Planning session to order at 9:00 a.m. MDC Chair, William Grant, was present on behalf of the MDC.

6. Introductions

Members Present

Mark Nunez, DVM, President  
Cheryl Waterhouse, DVM, Vice President  
Kathy Bowler, Public Member  
William Grant, DVM, MDC Chair  
Jennifer Loredo, RVT  
Judie Mancuso, Public Member  
Richard Sullivan, DVM

Staff Present

Elisa Chohan, DCA Training Facilitator  
Noël Cornelia, DCA Training Facilitator  
Annemarie Del Mugnaio, Executive Officer, Veterinary Medical Board  
Nina Galang, Administrative Program Coordinator  
Ethan Mathes, Administrative Program Manager  
Candace Raney, Enforcement Program Manager  
Patty Rodriguez, Associate Administrative Analyst

Guests Present

Grant Miller, DVM, California Veterinary Medical Association  
Cindy Savely, RVT, Sacramento Valley Veterinary Technician Association

7. Strategic Planning Session

The Board continued to discuss and develop objectives for six strategic goal areas: 1) Enforcement, 2) Customer Service and Administration, 3) Outreach, 4) Legislation and Regulations, 5) Licensing and Examinations, and 6) Hospital Inspection Program.

8. Adjourn

The meeting adjourned at 11:30 a.m.